

Spencer Finance Committee and Board of Selectmen

Joint Meeting

Remote

No Physical Meeting Location

AGENDA

March 23, 2021 6:00 PM

NOTE THE TIME CHANGE TO 6 PM FOR THIS March 23, 2021 MEETING ONLY

- 1) Chairman Braney called the meeting to order at 6:04 PM. Members attending : Mary Braney , Chair , Paul McLaughlin, Vice Chair(joined meeting at 6:59 PM), Chris Bowen, Dennis O’Leary, Ed Sproul, Chris Woodbury, Nancy Tame, Tom Gregory (Town Administrator), Bill Shemeth (Town Moderator). From the BOS Ralph Hicks, Gary Woodbury, Wendy Berthiaume, John Howard, and Anthony Pepe. Chairman Hicks called the Board of Selectmen meeting to order at 6:05 PM.

2) Announcement: The meeting is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, pursuant to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus. In order to mitigate the transmission of the COVID-19 Virus, we have suspended public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. For this meeting, all members are remote, and as such, all votes will be taken by roll call in accordance with Regulation 940, CMR 29.10 of the Open Meeting Law.

3) Minutes of March 9, 2021 Finance Committee meeting. Chairman Braney announced that Bill Wall was unable to attend the meeting tonight and Bill Shemeth had agreed to take the notes for tonight’s meeting. Approval of the minutes was postponed to later in the meeting.

4) FY 2022 Budget Presentations

Prior to the meeting, the town administrator sent out packets via email that included all the 2022 budgets that were reviewed below.

- a. SEBRSD – Dr. Paul Haughey, Supt., Mr. Gary Suter, Business Manager

Dr. Haughey, SEBRSD Superintendent and SEBRSD Business Manager Gary Suter reviewed the proposed budget for the Spencer- East Brookfield Regional School District, updated us on the potential use of ESSR (elementary and Secondary School Emergency Fund) by the school district if approved by the Board of Selectmen and answered questions from the committees.

b. Town Clerk – Lisa Johnson

Lisa reviewed her budget , updated us on the plans for voting for the Annual Town Election, and answered questions about her budget.

c. Treasurer & Collector – Rebecca Forand

Rebecca reviewed her budget . There were no questions.

d. Board of Assessors – Linda LeBlanc, Chief Assessor

Linda reviewed her budget and answered questions about her budget. Tom explained how the Assessors Revaluation Expense would no longer be handled through the capital program each year but put into a special revolving fund for this purpose.

BPRVTHS – Kyle J. Brenner, Superintendent-Director, Dean Iacobucci, Business Manager

Superintendent- Director Brenner and Business Manager Iacobucci reviewed the budget for the Bay Path Regional Vocational Technical High School , updated us on the vaccination progress for BPRVTHS staff and the new programs they are undertaking, and answered questions about their budget.

NOTE: BOARD OF SELECTMEN MAY CHOOSE TO ADJOURN at 8:34 PM

5) Correspondence

Budget reports and presentations were received for SEBRSD, BPRVTHS, and the town departments mentioned above. Members also received a draft town meeting warrant.

6) Liaison Reports

a) SEBRSC – Bill Shemeth

There has been no meeting since the last finance committee meeting

b) DPHS Building Committee – Mary Braney, Designer Selection Sub-committee

On April 6, the subcommittee will meet to review the 8 applications and then in 2 weeks after that narrow it to 3 applications.

c) CIPC – Chris Woodbury

All department requests have been reviewed the rankings are due by Thursday . The CIPC will meet on March 30th to approve their rankings.

7) Town Administrator Report - FY2022 Budget update

The town administrator informed the committee that due to the SEBRSD request regarding the use of ESSR funds that he was taking the Facilities and Maintenance lead position from the proposed budget. To keep it in the budget would have required a \$40,00 transfer from free cash. The administrator will be preparing a Fiscal Projection 2 which takes into account the impact of the use of ESSR Funds .

8) Any other, none

Motion by Chris Woodbury to approve minutes of the March 9th finance committee meeting . Seconded by Ed Sproul. All in favor.

9) Adjourn at 8:42 pm

Chris Woodbury made the motion and Ed Sproul seconded. All in favor.

Next Finance Committee meeting: Mar. 30, 2021 7 PM Joint with Board of Selectmen:

Budget Presentations from Police, Utilities & Facilities (Water, Highway, Transfer Station), Sewer

Apr. 13, 2021: Finance Committee: Public Hearing on FY2022 Budget and Vote

Recommendations on Annual Town Meeting Warrant

May 6, 2021: Annual Town Meeting

May 11, 2021: Annual Town Election